[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
CGC
[CGC Address]
[City, State, Zip Code]
Subject: Submission for Comic Certification
Dear CGC Team,
I am writing to submit my comic book(s) for certification. Below are the details of my submission:
Comic Title: [Title of Comic]
Issue Number: [Issue Number]
Publisher: [Publisher Name]
Publication Date: [Publication Date]
Grading Notes: [Any specific grading notes or requests]
Quantity: [Number of Copies]
Value per Copy: [Estimated Value per Copy]
Total Value: [Total Estimated Value of Submission]
Please find the comics securely packed and enclosed with this letter.
Also included are my payment details for the grading services.
Thank you for your attention to this submission. I look forward to your response.
Sincerely,
[Your Name]
[Your Signature (if sending by mail)]
Enclosures: [List any enclosed items, such as payment or submission forms]