

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my interest in the CGI application position at [Company/Organization Name] as advertised [mention where you found the job listing]. With a strong background in [your relevant field/experience], I am excited about the opportunity to contribute to your team.

I hold a [Your Degree] in [Your Major] from [Your University], and I have [number] years of experience in [relevant field]. My experiences include [briefly describe relevant experiences, skills, and achievements], which have equipped me with a solid foundation in [specific skills related to CGI and application development].

I am particularly drawn to this position at [Company/Organization Name] because [explain what specifically attracts you to the company or the position]. I admire [mention any specific project, value, or goal of the company], and I believe my skills in [related skills] would be a great asset to your team.

Additionally, my proficiency in [relevant software/programming languages] and my passion for [specific aspect of CGI] enable me to tackle challenges creatively and efficiently. I thrive in collaborative environments and am eager to contribute to [mention any relevant team or project at the company].

Thank you for considering my application. I look forward to the possibility of discussing how my skills and experiences align with the goals of [Company/Organization Name]. Please find my resume attached for your review.

Warm regards,

[Your Name]