

[Your Name]
[Your Address]
[City, State, Zip]
[Your Email]
[Your Phone Number]
[Date]

[Hiring Manager's Name]
[Company Name]
[Company Address]
[City, State, Zip]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Chief Financial Officer (CFO) position at [Company Name] as advertised [where you found the job listing]. With over [X years] of experience in financial management, strategic planning, and operational excellence, I am confident in my ability to contribute effectively to your team.

In my previous role at [Previous Company Name], I successfully [specific achievement or responsibility related to CFO role, e.g., led a financial restructuring that improved profitability by X%]. My expertise in [specific skills or technologies relevant to the job] has equipped me with the tools necessary to navigate complex financial landscapes and drive growth.

I am particularly drawn to [Company Name] because of [specific reason related to the company's mission, values, or recent achievements]. I believe that my background in [specific relevant experience] will allow me to align with your objectives and partner with other executives to achieve our common goals.

I would welcome the opportunity to discuss how my experience and vision align with [Company Name]'s financial goals. Thank you for considering my application. I look forward to the possibility of discussing my candidacy further.

Sincerely,
[Your Name]