

[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Email]
[Your Phone Number]
[Date]
[Hiring Manager's Name]
[Company's Name]
[Company's Address]
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Chief Financial Officer (CFO) position at [Company's Name] as advertised [where you found the job posting]. With [number] years of experience in financial management and strategic planning, I am excited about the opportunity to contribute my expertise to such an innovative company.

In my previous role at [Your Previous Company Name], I successfully [specific achievement or responsibility that highlights your qualifications]. This experience has equipped me with a profound understanding of financial forecasting, budgeting, and compliance, along with a track record of improving financial performance.

I am particularly drawn to [Company's Name] because of [specific reason related to the company's goals, vision, or values]. I believe that my background in [specific skills or experience related to the job] aligns perfectly with your needs for this role.

I am eager to bring my strategic vision and leadership skills to [Company's Name] and help drive its financial success. Thank you for considering my application. I look forward to the opportunity to discuss how my experience and vision can contribute to the future of [Company's Name].

Sincerely,
[Your Name]