

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Recipient Title]
[CFA Institute/Organization Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to confirm my enrollment in the CFA Program for the
[specific level, e.g., Level I, Level II] exam scheduled for [exam date].

I appreciate the valuable educational resources and support provided by
the CFA Institute. I am committed to furthering my knowledge and skills
in finance and investment management through this program.

Please let me know if you require any additional information.

Thank you for your assistance.

Sincerely,

[Your Name]

[Your CFA Program ID (if applicable)]