

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the Chief Financial Officer position at [Company's Name] as advertised [where you found the job listing]. With over [number] years of experience in financial management and strategic planning, coupled with my proven track record of driving financial growth and optimizing operational efficiency, I am confident in my ability to contribute to your organization's success.

In my previous role as [Your Last Job Title] at [Your Last Company], I successfully [specific achievement or responsibility that showcases your expertise]. This experience honed my skills in budget management, forecasting, and developing financial strategies that aligned with corporate objectives.

I am particularly impressed by [something specific about the company or its goals]. I am excited about the opportunity to leverage my expertise in [specific skills related to the job] to support [Company's Name] in achieving its financial goals and enhancing stakeholder value.

Thank you for considering my application. I look forward to the opportunity to discuss how my background, skills, and enthusiasms can contribute to the continued success and growth of [Company's Name].

Sincerely,  
[Your Name]