

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Your Email Address]  
[Your Phone Number]  
[Date]  
[Hiring Manager's Name]  
[Company's Name]  
[Company's Address]  
[City, State, Zip Code]

Dear [Hiring Manager's Name],

I am writing to express my interest in the CFO position at [Company's Name] as advertised [where you found the job posting]. With over [number] years of experience in finance and leadership roles, I am confident in my ability to contribute to your organization and help drive its financial success.

In my previous role as [Your Last Job Title] at [Your Last Company], I successfully [mention a relevant achievement or responsibility, e.g., led a financial turnaround, optimized budgeting processes, etc.]. My expertise in [specific skills or areas of knowledge relevant to the CFO role, e.g., financial planning, risk management, compliance] has prepared me to effectively oversee [mention any relevant financial areas, e.g., financial reporting, forecasting, and strategic planning].

I am particularly impressed by [mention something notable about the company or its goals], and I believe that my experience in [specific area relating to the company's needs] aligns well with your strategic objectives. I am eager to bring my background in [mention relevant expertise] and my passion for [industry or company's mission] to [Company's Name].

I would welcome the opportunity to further discuss my qualifications and how I can add value to your team. Thank you for considering my application. I look forward to the possibility of contributing to [Company's Name] as your CFO.

Sincerely,  
[Your Name]