

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]
The Honorable [Congressman's Name]
[Office Address]
[City, State, Zip Code]
Dear Congressman [Last Name],
[Introduction: Briefly introduce yourself and state your purpose for writing.]
[Body: Clearly outline your concerns or the issue you wish to address. Provide relevant facts or personal stories to support your message.]
[Conclusion: Thank the congressman for their time and attention. Encourage a response or express hope for action regarding your concern.]
Sincerely,
[Your Name]
[Your Contact Information]