

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Congressman's Name]
[Office Address]
[City, State, Zip Code]

Dear Congressman [Last Name],

[Introduction: State your purpose for writing, and include any personal connection or relevant background if applicable.]

[Body Paragraph 1: Expand on your main point, providing supporting facts or personal anecdotes. Be clear and concise.]

[Body Paragraph 2: If applicable, address any counterarguments or concerns, and reinforce your point with additional evidence or reasoning.]

[Conclusion: Summarize your main points and clearly state any action you would like the congressman to take. Express appreciation for their time and attention.]

Sincerely,

[Your Name]

[Optional: Your Title/Organization, if relevant]