

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

[Congressman's Name]
[Office Address]
[City, State, Zip Code]

Dear [Congressman's Name],

[Introduction: State the purpose of your letter in a clear and concise manner.]

[Body: Provide detailed information about the issue, personal stories, facts, and any relevant data to support your position.]

[Conclusion: Summarize your main points, express your hope for action, and thank the congressman for their time.]

Sincerely,

[Your Name]