

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Department of Motor Vehicles]
[Office Address]
[City, State, Zip Code]
Subject: Hardship Request for CDL License

Dear [Recipient's Name],

I am writing to formally request a hardship exemption for my Commercial Driver's License (CDL) due to [specific reason for hardship].

[Explain your situation in detail, providing relevant information about how the lack of a CDL affects your ability to work and fulfill other obligations. Include any supporting details or documentation if necessary.]

I kindly ask for your understanding and assistance with my request. I am prepared to adhere to any conditions or requirements necessary to obtain this hardship exemption and continue my career.

Thank you for considering my request. I look forward to your response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]