

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Department of Motor Vehicles]
[Address of the DMV]
[City, State, Zip Code]

Subject: Application for Commercial Driver's License (CDL) Permit

Dear [DMV Official's Name or "To Whom It May Concern"],

I am writing to formally request the issuance of a Commercial Driver's License (CDL) permit. I intend to pursue a career in [specific field, e.g., trucking, bus driving] and require a CDL to obtain the necessary skills and experience.

My personal information is as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Driver's License Number: [Your Current Driver's License Number]
- Address: [Your Address]
- Contact Number: [Your Phone Number]
- Email: [Your Email Address]

I have completed the required pre-requisites, including [mention any relevant training or courses]. Please find attached copies of the required documents, including my identification, proof of residency, and any additional forms required by the DMV.

I appreciate your time and assistance in processing my application. I look forward to your reply and am eager to begin my journey towards obtaining my CDL.

Thank you for your attention to this matter.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]