

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient's Title/Position]
[Department/Organization Name]
[Department Address]
[City, State, Zip Code]

Subject: CDL Permit Verification Letter

Dear [Recipient Name],

I am writing to request verification of my Commercial Driver's License (CDL) permit. Below are the details for your reference:

- **Full Name:** [Your Full Name]
- **Date of Birth:** [Your Date of Birth]
- **CDL Permit Number:** [Your CDL Permit Number]
- **Issuing State:** [Issuing State]

I kindly ask that you confirm the current status of my CDL permit and any relevant details needed for verification purposes.

Thank you for your assistance. If you require any additional information, please feel free to contact me at the phone number or email address provided above.

Sincerely,

[Your Signature (if sending hard copy)]
[Your Printed Name]