

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Title]
[Company/Organization Name]
[Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I am writing to formally request support for my application for a Commercial Driver's License (CDL) permit. As a dedicated individual pursuing a career in the transportation industry, I believe that obtaining my CDL is an essential step toward achieving my goals. I have completed the necessary training and education requirements outlined by the state, and I am now seeking the appropriate endorsement to drive commercial vehicles safely and responsibly. Your support in this process would greatly enhance my ability to excel in this field. I kindly ask for your assistance in providing a letter of support that highlights my qualifications and dedication to becoming a professional driver. Your endorsement would contribute significantly to my application and would be greatly appreciated.

Thank you for considering my request. I look forward to your positive response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]