

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Department of Motor Vehicles]
[Address of the DMV]
[City, State, Zip Code]

Subject: Request for CDL Permit

Dear [DMV Official's Name or "To Whom It May Concern"],
I hope this letter finds you well. I am writing to formally request a Commercial Driver's License (CDL) permit. I understand the importance of holding a CDL for operating commercial vehicles and am eager to begin the necessary training and evaluation process.

Please find my details below:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Driver's License Number: [Your Driver's License Number]
- Address: [Your Full Address]

I have completed the required prerequisites, including [mention any relevant training or classes, if applicable]. I am prepared to comply with all necessary regulations and tests associated with obtaining my CDL permit.

I would appreciate your guidance on the next steps in this process and thank you for considering my request. Please feel free to contact me at [Your Phone Number] or [Your Email Address] for any further information or clarification.

Thank you for your time and assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]