

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to recommend [Candidate's Name] for a Commercial Driver's License (CDL) permit. As [his/her/their] [relationship to candidate] for [duration], I have had the opportunity to observe [his/her/their] dedication, work ethic, and passion for pursuing a career in the transportation industry.

[Candidate's Name] has consistently demonstrated [his/her/their] commitment to safety, responsibility, and professionalism. [He/She/They] possesses excellent communication skills and a strong ability to follow instructions and guidelines, which are essential traits for a successful commercial driver.

In addition to [his/her/their] technical capabilities, [Candidate's Name] has shown remarkable determination in preparing for the CDL permit exam. [He/She/They] has engaged in extensive study and practice, demonstrating [his/her/their] commitment to mastering the skills necessary for safe and efficient driving.

I am confident that [Candidate's Name] will excel as a commercial driver and be an asset to any organization. Therefore, I wholeheartedly recommend [him/her/them] for a CDL permit. Please feel free to contact me if you require any further information.

Thank you for considering this recommendation.

Sincerely,

[Your Name]
[Your Title/Position]