

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Department of Motor Vehicles]
[Address of DMV Office]
[City, State, Zip Code]

Dear [DMV Official's Name or "To Whom It May Concern"],

Subject: Application for CDL Permit

I am writing to formally apply for a Commercial Driver's License (CDL) permit in accordance with state regulations.

My details are as follows:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Driver's License Number: [Your Driver's License Number]
- SSN: [Your Social Security Number] (if required)

I meet all the necessary prerequisites for obtaining a CDL permit, including [mention any relevant qualifications or training you have completed]. I am eager to pursue my goal of becoming a professional driver and understand the responsibilities that come with this license. Please find the attached documents required for my application:

1. [List Document 1]
2. [List Document 2]
3. [List Document 3]

I appreciate your attention to my application and look forward to your prompt response. Should you require any further information or clarification, please do not hesitate to contact me.

Thank you for your assistance.

Sincerely,
[Your Name]