

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient Name]
[Department/Agency Name]
[Address]
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally submit my application for a Commercial Driver's License (CDL) permit. I have attached all required documents and completed the necessary forms as per your guidelines.

I am eager to begin my journey in the truck driving industry and believe that obtaining my CDL permit is a crucial step towards achieving my career goals. I have [mention any relevant experience or training if applicable].

Thank you for considering my application. I look forward to your prompt response regarding the next steps in this process.

Sincerely,
[Your Name]