

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Department of Motor Vehicles]
[Office Address]
[City, State, Zip Code]

Subject: Request for CDL Learner's Permit

Dear [DMV Representative's Name],

I am writing to formally request my Commercial Driver's License (CDL) learner's permit. I have completed the necessary prerequisites and am eager to begin my training.

Please find my personal information below:

- Full Name: [Your Full Name]
- Date of Birth: [Your Date of Birth]
- Driver's License Number: [Your Current Driver's License Number]
- Social Security Number: [Your Social Security Number]
- Address: [Your Current Address]

I have enclosed copies of the required documents, including my identification, proof of residency, and any additional forms necessary for this request.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]

Enclosures: [List of enclosed documents, e.g., ID, proof of residency]