

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Credit Card Company Name]  
[Department/Address]  
[City, State, Zip Code]

Subject: Follow-Up on Credit Card Application

Dear [Credit Card Company's Contact/Customer Service],

I hope this message finds you well. I am writing to follow up on my recent credit card application submitted on [application date].

I appreciate your prompt attention to my application and would like to inquire about its current status. If any additional information or documentation is needed from my side, please do not hesitate to let me know.

Thank you for your time and assistance. I look forward to your response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]