

[Your Name]  
[Your Title/Position]  
[Your Company/Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Recipient Name]  
[Recipient Title/Position]  
[Recipient Company/Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I am writing to express my strong support for the approval of the Community Development Block Grant (CDBG) loan for [Borrower's Name or Organization]. As [Your Relationship with Borrower], I have witnessed firsthand the positive impact that their initiatives have on our community.

[Insert a brief description of the borrower's mission, the project they are seeking the loan for, and its benefits to the community.]

The funding from this loan will enable [Borrower's Name] to [Specify how the loan will be utilized], which is essential for [Describe the outcomes or benefits this will bring, such as job creation, economic growth, community development, etc.].

I believe that approving this loan will not only support [Borrower's Name] but also foster significant growth and improvement within our community. I urge you to consider their application favorably.

Thank you for your time and consideration. Please feel free to contact me at [Your Phone Number] or [Your Email Address] if you have any questions or require further information.

Sincerely,

[Your Name]  
[Your Title/Position]  
[Your Company/Organization]