

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Title]  
[Recipient's Organization]  
[Organization's Address]  
[City, State, Zip Code]

Subject: Appeal for Loan Denial - [Loan Application Number]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally appeal the decision regarding my loan application for [specific loan type, e.g., a business loan] submitted on [date of application]. My application was denied on [date of denial], and I would like to provide additional information for your review.

[Clearly state the reasons for denial as provided in the notification letter and provide your counterarguments or additional supporting information.]

I believe that [reason why you believe the decision should be reconsidered]. Additionally, [mention any changes in circumstances, new documents, or evidence that support your appeal].

I respectfully request that you review my case once more and consider the information provided in this letter. I am confident that upon review, you will find that I meet the necessary qualifications for the loan.

Thank you for your attention to this matter. I look forward to your prompt response. Please feel free to contact me at [your phone number] or [your email address] should you require any further information or clarification.

Sincerely,

[Your Name]  
[Your Title/Position if applicable]  
[Your Business Name if applicable]