

[Your Company Letterhead]

[Company Name]

[Company Address]

[City, State, ZIP Code]

[Phone Number]

[Email Address]

[Website]

[Date]

[Recipient's Name]

[Recipient's Address]

[City, State, ZIP Code]

Subject: Experience Certificate

To Whom It May Concern,

This is to certify that Mr./Ms. [Employee's Name], son/daughter of [Parent's Name], was employed with [Company Name] as a Civil Engineer from [Start Date] to [End Date]. During this period, Mr./Ms. [Employee's Last Name] demonstrated exceptional technical skills and a strong work ethic.

His/Her key responsibilities included:

- [Responsibility 1]
- [Responsibility 2]
- [Responsibility 3]
- [Responsibility 4]

Mr./Ms. [Employee's Last Name] successfully completed projects such as:

- [Project Name 1]
- [Project Name 2]
- [Project Name 3]

We are grateful for his/her contributions to our organization and wish him/her the best in future endeavors.

Sincerely,

[Your Name]

[Your Designation]

[Company Name]

[Company Seal/Signature]