

[Your Company Letterhead]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Employee's Name]

[Employee's Address]

[City, State, Zip Code]

Subject: Experience Letter

To Whom It May Concern,

This is to certify that [Employee's Name], son/daughter of [Parent's Name], was employed with [Company Name] as a Site Engineer from [Start Date] to [End Date]. During this period, [he/she/they] exhibited exceptional skills and professionalism in executing various civil engineering projects.

[Employee's Name] was responsible for overseeing construction activities, ensuring compliance with safety regulations, and managing project timelines effectively. [He/She/They] demonstrated strong technical knowledge and problem-solving abilities, contributing significantly to the successful completion of projects including [list notable projects or responsibilities].

We appreciate [his/her/their] dedication and hard work throughout [his/her/their] tenure with us and wish [him/her/them] all the best in future endeavors.

Sincerely,

[Your Name]

[Your Position]

[Company Name]