```
[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
Customer Service Department
[Service Provider Name]
[Service Provider Address]
[City, State, Zip Code]
Subject: Request for SIM Card Replacement Under Warranty
Dear Customer Service,
I hope this message finds you well. I am writing to request a replacement
for my SIM card, which I believe is covered under the warranty.
Details of my account are as follows:
- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- SIM Card Number: [Your SIM Card Number]
- Date of Purchase: [Purchase Date]
Unfortunately, my SIM card has [describe the issue, e.g., "stopped
working" or "is damaged"], and I have attempted [mention any
troubleshooting steps you have taken, if applicable].
Given that my SIM card is still within the warranty period, I would
appreciate your assistance in replacing it at your earliest convenience.
Thank you for your attention to this matter. I look forward to your
prompt response.
Sincerely,
[Your Signature (if sending a hard copy)]
[Your Printed Name]
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