

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Service Provider's Name]
[Service Provider's Address]
[City, State, Zip Code]

Subject: Request for SIM Card Replacement for Minor

Dear [Service Provider's Customer Service],

I hope this letter finds you well. I am writing to request a replacement SIM card for my minor child, [Child's Name], who is a customer with your service under the account number [Account Number].

Unfortunately, [briefly explain the reason, e.g., the SIM card was lost, damaged, etc.].

Please find attached:

1. A copy of my identification
2. Proof of my child's age (e.g., birth certificate)
3. Any other necessary documentation

I kindly request that the replacement SIM card be sent to the address listed above or that I be informed of the steps to obtain it.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]
[Relationship to Minor]