

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

[Telecom Company Name]
[Company Address]
[City, State, ZIP Code]

Subject: Request for SIM Card Replacement Due to Theft

Dear Customer Service,

I hope this message finds you well. I am writing to request a replacement SIM card for my mobile number [Your Mobile Number] due to the recent theft of my device.

Unfortunately, my phone was stolen on [Date of Theft], and I have reported the incident to the local authorities (Report Number: [Report Number]). I kindly request you to block my existing SIM card to prevent any unauthorized usage.

Please let me know the necessary steps to obtain a replacement SIM card. I am happy to provide any further information or documentation you may require.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Name]
[Your Account Number] (if applicable)
[Your Signature (if sending a hard copy)]