

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

Customer Service

[Service Provider Name]
[Provider Address]
[City, State, ZIP Code]

Subject: Request for Prepaid SIM Card Replacement

Dear Customer Service,

I am writing to request a replacement for my prepaid SIM card associated with the phone number [Your Phone Number]. My account number is [Your Account Number].

Unfortunately, my original SIM card was [lost/stolen/damaged], and I am unable to use my phone without it. I would appreciate your assistance in issuing a new SIM card at your earliest convenience.

Please let me know if there are any forms or fees that I need to complete, and I am happy to provide any further information you may require to process my request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]