

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Service Provider's Name]  
[Customer Service Department]  
[Service Provider's Address]  
[City, State, Zip Code]

Subject: Request for Postpaid SIM Card Replacement

Dear [Customer Service Team/Specific Contact Name],

I am writing to request a replacement for my postpaid SIM card associated with my account [Account Number/Phone Number].

Unfortunately, my SIM card [briefly explain the issue, e.g., has been lost, damaged, or malfunctioning]. I have attempted [mention any troubleshooting steps taken, if applicable], but the issue persists.

I would appreciate your prompt assistance in processing the replacement.

Please let me know if you require any further information or documentation to expedite the process.

Thank you for your attention to this matter.

Sincerely,  
[Your Name]