

\*\* [Your Company Letterhead]\*\*

[Date]

\*\*To Whom It May Concern,\*\*

\*\*Subject: Signing Authority Letter\*\*

This letter serves to confirm the signing authority of the individuals listed below on behalf of [Company Name]. These individuals have been granted the authority to sign documents and contracts on behalf of the corporation.

\*\*Authorized Signatories:\*\*

1. \*\*[Name of Signatory 1]\*\*

- Title: [Title]

- Signature: \_\_\_\_\_

2. \*\*[Name of Signatory 2]\*\*

- Title: [Title]

- Signature: \_\_\_\_\_

3. \*\*[Name of Signatory 3]\*\*

- Title: [Title]

- Signature: \_\_\_\_\_

This authorization is effective as of [date] and will remain in effect until further notice.

Should you have any questions regarding this matter, please feel free to contact [Contact Person's Name] at [Contact Number] or [Email Address].

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Phone Number]