

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

Dear Bziers Team,

As I prepare to move on to the next chapter in my career, I wanted to take a moment to express my heartfelt gratitude to each of you. My time here at Bziers has been nothing short of incredible, and I will cherish the memories we've created together.

I am truly grateful for the support, collaboration, and friendships that I have built during my tenure. Each one of you has contributed to my growth, both personally and professionally, and I will carry these experiences with me throughout my journey.

Please keep in touch! You can reach me at [personal email] or connect with me on LinkedIn. I would love to hear about all the amazing things you will continue to accomplish.

Thank you once again for everything. Wishing you all the success and happiness in the future.

Warmest regards,

[Your Name]