

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Organization Name]  
[Attn: Bylaws Revision Committee]  
[Organization Address]  
[City, State, Zip Code]

Subject: Request for Bylaws Revision

Dear [Committee Chair's Name or General Committee],

I hope this message finds you well. I am writing to formally request a revision of the bylaws of [Organization Name]. Based on my observations and feedback from [members/community], I believe that the following amendments would enhance our organization's governance and operations:

1. **\*\*Section Name/Article Title\*\***

- Current Language: [Insert current text]
- Proposed Revision: [Insert proposed text]
- Rationale: [Brief explanation of why the change is needed]

2. **\*\*Section Name/Article Title\*\***

- Current Language: [Insert current text]
- Proposed Revision: [Insert proposed text]
- Rationale: [Brief explanation of why the change is needed]

[Continue with additional sections as needed.]

I believe these revisions will [state benefits, e.g., improve clarity, increase member engagement, etc.]. I trust that the committee will consider these suggestions thoughtfully.

Thank you for your attention to this matter. I look forward to discussing this request further and am happy to provide additional information if needed.

Sincerely,

[Your Name]  
[Your Position, if applicable]  
[Organization Name, if applicable]