

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Bylaw Enforcement Officer's Name]  
[City/Town Name]  
[Department Name]  
[Office Address]  
[City, State, Zip Code]

Dear [Bylaw Enforcement Officer's Name],

Re: Objection to Bylaw Enforcement Decision - [Case/Reference Number]

I am writing to formally object to the decision made on [date of the decision] regarding [briefly describe the subject of the decision, e.g., zoning violation, property maintenance issue, etc.].

[Paragraph explaining the reasons for your objection. Include any relevant facts, evidence, and impact the decision has on you or your property. Be concise but thorough.]

I believe that the decision [describe the decision briefly] does not accurately reflect the situation because [provide specific reasons related to the bylaw and your circumstances].

In light of this information, I respectfully request that the decision be reconsidered. [You may also propose a resolution or alternative that you believe would be more appropriate.]

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]