

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Position]  
[Recipient Organization]  
[Recipient Address]  
[City, State, Zip Code]

Dear [Recipient Name],

I hope this letter finds you well. I am reaching out to share valuable resources for bystander intervention education, which can significantly empower individuals to act against harassment and support victims in our community.

1. \*\*[Resource Name]\*\*
  - Description: [Brief description of the resource]
  - Link: [URL]
2. \*\*[Resource Name]\*\*
  - Description: [Brief description of the resource]
  - Link: [URL]
3. \*\*[Resource Name]\*\*
  - Description: [Brief description of the resource]
  - Link: [URL]

These resources provide training materials, workshops, and guidelines that can help foster a safe and supportive environment. I believe they can be instrumental in our ongoing efforts to educate and empower our community members.

Thank you for your attention to this important matter. Please feel free to reach out if you have any questions or need further information.

Best regards,

[Your Name]  
[Your Position]  
[Your Organization]