

[Your Name]  
[Your Position]  
[Your Organization]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Position]  
[Recipient's Organization]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to provide a reference for [Project Name], a bystander intervention initiative aimed at [brief description of the project's purpose and goals]. As a [your position/relationship to the project], I have witnessed firsthand the positive impact this program has had on [target audience/community].

[Include specific examples of the program's success, impact on community members, and any relevant metrics or testimonials.]

Additionally, the commitment of the team, including [mention key team members], has been instrumental in fostering a culture of [mention key values like respect, safety, or empowerment]. Their efforts in training and outreach have not only educated participants but have also encouraged active engagement in promoting [specific outcomes related to the project's goals].

I wholeheartedly recommend [Project Name] as a valuable contribution to [mention relevant community or issue]. I am confident that continued support for this initiative will further its mission and expand its impact.

Thank you for considering this reference. Please feel free to reach out to me if you need any additional information or insights.

Sincerely,

[Your Name]  
[Your Position]