

[Your Name]
[Your Title]
[Your Organization]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Title]
[Recipient's Organization]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this letter finds you well. My name is [Your Name], and I am [Your Title] at [Your Organization]. We are dedicated to [briefly describe your organization's mission related to bystander intervention].

I am writing to propose a collaborative project focused on promoting bystander intervention within our community. As you may know, bystander intervention is a vital practice that empowers individuals to take action in situations where someone else may be at risk. Our goal is to increase awareness and provide training that encourages proactive behavior in our community.

We believe that a partnership between [Your Organization] and [Recipient's Organization] could significantly enhance our efforts. By combining our resources and expertise, we can create impactful programs such as workshops, educational campaigns, and outreach initiatives aimed at [specific goals of the collaboration].

We would love to discuss this proposal further and explore how our organizations can work together to create a safer environment for everyone. Please let us know your availability for a meeting in the coming weeks.

Thank you for considering this collaboration. I look forward to your positive response.

Warm regards,

[Your Name]
[Your Title]
[Your Organization]