

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient Name]  
[Recipient Title]  
[Organization Name]  
[Organization Address]  
[City, State, Zip Code]

Dear [Recipient Name],

**\*\*Introduction\*\***

- Briefly introduce yourself and your affiliation.
- State the purpose of the letter regarding bystander intervention initiatives.

**\*\*Body Paragraph 1: Importance of Bystander Intervention\*\***

- Discuss the significance of bystander intervention in various contexts (e.g., bullying, sexual harassment, etc.).
- Provide statistics or research findings that emphasize the impact of active bystanders.

**\*\*Body Paragraph 2: Overview of Proposed Initiatives\*\***

- Outline specific initiatives or programs you propose to implement.
- Explain how these initiatives can promote a culture of support and accountability.

**\*\*Body Paragraph 3: Benefits and Impact\*\***

- Highlight the expected outcomes of the initiatives for the community or organization.
- Share potential benefits for participants and bystanders.

**\*\*Call to Action\*\***

- Encourage the recipient to consider the proposed initiatives seriously.
- Suggest a meeting or further discussion to explore collaboration.

**\*\*Conclusion\*\***

- Reiterate the importance of bystander intervention.
- Thank the recipient for their time and consideration.

Sincerely,

[Your Name]

[Your Title/Position, if applicable]