

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Date]

Dear [Child's Name],

Ho Ho Ho!

I hope you're excited because we have a super fun event coming up! Join us on [Date] at [Location] for [Event Name]!

There will be [activities/games], yummy treats, and lots of surprises!

Make sure to wear your favorite festive outfit!

Don't forget to bring your friends! It will be an unforgettable day filled with laughter and joy!

Can't wait to see you there!

With festive cheer,

[Your Name]

[Your Title/Organization]