

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Name of the Church]
[Church Address]
[City, State, ZIP Code]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally request a scholarship from [Name of the Church] to support my educational pursuits. As a dedicated member of our church community, I have always valued the importance of education and the role it plays in shaping our future.

[Insert a brief paragraph about your background, your education goals, and how the scholarship will help you achieve them. Mention your connection to the church and how it has influenced your life.]

I believe that receiving this scholarship will not only assist me financially but also inspire me to continue giving back to our community and supporting the values we hold dear.

Thank you for considering my application. I appreciate any support you can provide, and I look forward to the opportunity to discuss my request further.

Sincerely,

[Your Name]

[Your Signature (if sending a hard copy)]