

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Pastor's Name]  
[Church Name]  
[Church Address]  
[City, State, Zip Code]

Dear [Pastor's Name],

I hope this letter finds you well. I am writing to request pastoral care for [briefly explain the reason, e.g., a personal crisis, illness, grief, etc.].

[Provide a few sentences detailing your situation and any specific ways you seek assistance, such as prayer, counseling, visitations, etc.]

I appreciate the support and guidance that the church offers, and I believe that your pastoral care would be a great comfort during this time.

Thank you for your attention to this matter. I look forward to hearing from you soon.

Warm regards,

[Your Name]

[Your Church Role or Membership Information, if applicable]