[Your Name] [Your Address] [City, State, Zip Code] [Email Address] [Phone Number] [Date] [Recipient Name] [Company/Organization Name] [Recipient Address] [City, State, Zip Code] Subject: BX Application Determination Letter Dear [Recipient Name], I am writing to inform you of the determination regarding your BX application submitted on [Submission Date]. After thorough review and consideration of the provided information, we have reached a decision. The outcome of your application is as follows: [Clearly state the determination outcome, e.g., "Approved", "Denied", etc.1 [If applicable, include a brief explanation of the reasons for the determination and any relevant policies or quidelines that apply.] [If the application is approved, provide further instructions or information about the next steps. If denied, include information on how to appeal or request a reconsideration, if applicable.] Thank you for your attention to this matter. Should you have any questions or require additional information, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address]. Sincerely, [Your Name] [Your Position] [Company/Organization Name] [Company Address] [City, State, Zip Code]