

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Subject: Child Travel Authorization

Dear [Recipient Name],

I, [Your Full Name], am the [Mother/Father/Legal Guardian] of [Child's Full Name], born on [Child's Date of Birth]. I hereby authorize [Full Name of the Traveling Adult] to travel with my child to [Destination] from [Departure Date] to [Return Date].

This authorization includes all necessary travel arrangements and accommodations. I confirm that [Traveling Adult] has my consent to make decisions regarding my child's welfare during the trip.

Should you require any further information or documentation, please do not hesitate to contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]

[Your Relationship to the Child]