

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Recipient's Title]
[Company/Organization Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient's Name],

I am writing to express my interest in applying for the [specific position or program related to BWI] at [Company/Organization Name]. With my background in [your relevant field/experience], I am excited about the opportunity to contribute to your team and further develop my skills in [specific area related to BWI].

[Briefly explain your qualifications, experience, or education relevant to the BWI application. Highlight any specific skills or experiences that align with what the organization is looking for.]

I have attached my resume for your review. I look forward to the possibility of discussing how my background, skills, and enthusiasms align with the goals of [Company/Organization Name]. Thank you for considering my application.

Sincerely,
[Your Name]