

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]

[Recipient's Name]  
[Recipient's Address]  
[City, State, Zip Code]

Dear [Recipient's Name],

I hope this message finds you well. I am writing to inform you about an exciting real estate opportunity that I believe would be of great interest to you.

The property located at [Property Address] is currently available for sale. This [describe the property type, e.g., single-family home, condo, commercial space] boasts [mention key features--number of bedrooms, bathrooms, square footage, unique attributes].

Situated in the heart of [Neighborhood/City], the property offers [mention local amenities, schools, parks, etc.]. The asking price is [Price].

I would love to schedule a time for you to view the property and discuss any questions you may have. Please feel free to reach me at [Your Phone Number] or [Your Email Address].

Thank you for considering this opportunity. I look forward to hearing from you soon.

Best regards,

[Your Name]

[Your Real Estate License Number, if applicable]

[Your Company Name, if applicable]