

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient's Name]
[Recipient's Address]
[City, State, Zip Code]

Dear [Recipient's Name],

Subject: Property Sale Proposal

I hope this letter finds you well. I am writing to formally propose the sale of my property located at [Property Address].

Details of the property are as follows:

- Property Type: [e.g., Residential, Commercial, etc.]
- Size: [e.g., square footage, number of bedrooms/bathrooms]
- Asking Price: [Your Asking Price]
- Additional Features: [e.g., garage, garden, recent renovations]

I am open to negotiation and would like to discuss this opportunity with you further. Please feel free to contact me at [Your Phone Number] or [Your Email Address] to arrange a viewing or discuss terms.

Thank you for considering this offer. I look forward to hearing from you soon.

Sincerely,
[Your Name]