

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Recipient Address]
[City, State, Zip Code]

Dear [Recipient Name],

Subject: Letter of Intent for Real Estate Sale

I am writing to express my intent to enter into negotiations for the sale of the property located at [Property Address] (the "Property").

1. ****Parties Involved****

The buyer will be [Buyer's Name/Entity] and the seller will be [Seller's Name/Entity].

2. ****Purchase Price****

The proposed purchase price for the Property is [Proposed Amount].

3. ****Terms and Conditions****

a. The transaction will be contingent upon satisfactory completion of inspections.

b. I propose a closing date on or before [Closing Date].

c. Any formal agreement will include customary terms and conditions, including but not limited to financing, contingencies, and representations.

4. ****Confidentiality****

Both parties agree to keep the terms of this letter and any subsequent agreements confidential.

5. ****Good Faith Negotiation****

This letter serves as an expression of interest and is not a legally binding agreement, but I hope to move forward in good faith towards a mutually beneficial arrangement.

Please let me know if you are interested in discussing this proposal further. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]