

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]
[Bank Name]
[Bank Address]
[City, State, Zip Code]

Dear [Bank Manager's Name],
Subject: BVN Renewal Request

I hope this message finds you well. I am writing to formally request the renewal of my Bank Verification Number (BVN) associated with my account.

My details are as follows:

- Full Name: [Your Full Name]
- BVN: [Your BVN Number]
- Account Number: [Your Account Number]
- Date of Birth: [Your Date of Birth]

Due to [reason for renewal such as expiration, change of details, etc.], I kindly request your assistance in processing my BVN renewal. Please let me know if any additional information or documentation is required to facilitate this request.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,
[Your Name]