

[Your Name]  
[Your Address]  
[City, State, Zip Code]  
[Email Address]  
[Phone Number]  
[Date]  
[Bank's Name]  
[Branch Address]  
[City, State, Zip Code]

Subject: Letter of Necessity for BVN Number

Dear [Bank Manager's Name],

I hope this letter finds you well. I am writing to formally request the issuance of my Bank Verification Number (BVN).

I, [Your Full Name], born on [Your Date of Birth], am a customer of [Bank's Name] with account number [Your Account Number]. I understand that the BVN is crucial for various banking and financial services in Nigeria, and I require it to [briefly explain why you need the BVN, e.g., open a new account, access loan facilities, etc.].

I kindly request that you assist me in obtaining my BVN at your earliest convenience. Attached are copies of my identification documents for your reference.

Thank you for your assistance. I look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]