

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Bank Name]
[Bank Address]
[City, State, Zip Code]

Dear [Bank Manager's Name],

Subject: Request for Bank Verification Number (BVN)

I am writing to formally request my Bank Verification Number (BVN) associated with my account at [Bank Name].

My account details are as follows:

- Account Name: [Your Account Name]
- Account Number: [Your Account Number]
- Date of Birth: [Your Date of Birth]

I require my BVN for [state the reason, e.g., linking to mobile money, online transactions, etc.].

I would appreciate it if you could provide me with my BVN at your earliest convenience. If you require any further information or documentation to process my request, please do not hesitate to contact me.

Thank you for your assistance.

Sincerely,

[Your Signature (if sending a hard copy)]
[Your Printed Name]