

[Your Name]
[Your Address]
[City, State, ZIP Code]
[Email Address]
[Phone Number]
[Date]
[Recipient's Name]
[Company/Organization Name]
[Company Address]
[City, State, ZIP Code]
Dear [Recipient's Name],
Subject: Request for BVN Verification
I am writing to formally request the verification of my Bank Verification
Number (BVN) associated with my account.
Details:
- **Name:** [Your Full Name]
- **BVN:** [Your BVN]
- **Account Number:** [Your Account Number]
- **Bank Name:** [Your Bank's Name]
The verification is necessary for [briefly state the reason, e.g.,
completing a transaction, account update]. I appreciate your prompt
attention to this matter and look forward to your response.
Thank you for your assistance.
Sincerely,
[Your Name]